

I, the undersigned am requesting verification of my physical address, which is located within the Ohkay Owingeh land Grant. I am attesting truthfully and if I am found not to be located or living within the Ohkay Owingeh Land Grant, my request will not be processed by the Ohkay Owingeh Planning Department Office or the Ohkay Owingeh Tribal Administration.

Head of Household (HOH):

Name of person requesting verification:

Are you the head of household?

Physical address (include house #):

Home phone:

Mailing address:

City, State, Zip:

Please list all household members residing in the home:

GENERAL TERMS AND CONDITIONS AND PERSONAL GUARANTEE

I attest that the above information is true to the best of my knowledge and I authorize the Ohkay Owingeh Planning Department and/or the Ohkay Owingeh Tribal Administration and its officers to make such physical residence verification as required, including contacting the above home phone number listed or visiting said residence.

I have read the terms and conditions stated above and agree to all of the terms and conditions.

Signature of HOH:

Print Name:

Date:

1. Please allow up to 48 hours for processing. We will do our best to accommodate your request as soon as possible.
2. **The physical residence verification letter will be issued to the Head of Household, which will include a list of each household member residing in the home.**

FOR OFFICE USE ONLY:

Date Requested Received: ___/___/___ Time Received: _____ a.m./p.m.

Requested by: _____ Title/Dept.: _____

Processed by: _____ Date Processed: ___/___/___